

Local Government LINK

a joint communiqué created by IPA and the Delaware League of Local Governments fall05

Local Government Training Events and Information

Registration and links to details about the following can be accessed online at www.ipa.udel.edu/events.html.

■ **Advanced Leadership Training for Women in Public Service** (Phase II of IPA's Women's Leadership Development Program)
November 30–December 1, Virden Retreat Center, Lewes (Registration deadline: Nov. 23)

■ **Planning Series**

IPA will be offering its series of six planning-related classes in 2006 at the Paradee Center in Dover, each from 9 a.m. to noon. The first ("Planning Your Community's Future") will be held on January 25. See IPA's planning education page for a complete schedule (www.ipa.udel.edu/localgovt/training/planning-ed.html).

Municipal Clerk Recognized

Lisa Kail, Certified Municipal Clerk (CMC), Town Clerk/Administrative Assistant for the Town of Bethany Beach, has been accepted into the First Level Membership of the International Institute of Municipal Clerks (IIMC) Master Municipal Clerk Academy. Ms. Kail has been employed with the Town of Bethany Beach since July 1995. She received the IIMC Certified Municipal Clerk's Award in December 1998 and remains active in professional affiliations such as IIMC, the Delaware Municipal Clerks Association, and the Society for Human Resources Managements. She joins an elite group of Municipal Clerks in Delaware who have achieved membership into the First Level of the IIMC Master Municipal Clerk Academy.

Independent Parliamentary Services Offered

The use of parliamentary procedure promotes fair, efficient, and lawful public meetings. An independent, neutral advisee to a council or presiding officer on correct procedure can help enhance a municipality's reputation and ensure impartiality. **Robert Joseph Sidell** is currently offering his services as a parliamentarian. He'll take a limited number of appointments between now and the end of 2005 at no charge. For more information, please contact Mr. Sidell at 302-893-0300 or rjsidell@comcast.net.

Interested in Receiving Local Government Information & Updates by E-mail?

DLLG and IPA are interested in expanding their services to the state's municipalities by offering information and updates related to local governments via e-mail (e.g., training events, grant opportunities, pending legislation). If you (or your municipality) would like to be added to the list, please sign up on IPA's local government e-mail page (www.ipa.udel.edu/localgovt/email.asp).

Planning Services Update

Delaware City

Delaware City has commenced work on an update to its 2001 comprehensive plan. The City is working with IPA to craft a plan that will take a fresh look at planning issues impacting Delaware City and serve as five-year update of the current plan.

New Castle County

New Castle County's efforts to develop a 2007 Comprehensive Development Plan Update began with a kickoff event on September 26, 2005. The advisory committees that have been formed to guide this process cover Future Land Use, Infrastructure, Community Character, and Development & Building Process Review. Public participation is welcomed throughout the update process. A website (www.co.new-castle.de.us/landuse/webdynamic/landUse22.asp) has been created to provide information on the county plan update and includes a wide variety of background information, information on past and future committee meetings, an opportunity to submit comments on the update, and a calendar of relevant upcoming events.

continued

Local Governments Invited to Submit CEDS Project Proposals

Delaware CEDS

a Comprehensive Economic Development Strategy for the State of Delaware



The University of Delaware's Institute for Public Administration (IPA) is working with the Delaware Economic Development Office (DEDO) to prepare a Comprehensive Economic Development Strategy (CEDS) for the State of Delaware. The Delaware CEDS will foster federal, state, and local partnerships to devise a unified economic-development plan that considers the unique needs and interests throughout the state. Creation of the plan is required to qualify for federal Economic Development Administration (EDA) assistance. EDA's policy is to direct its investment in targeted areas on strategies resulting from locally controlled, participatory planning processes that are established to develop and maintain long-term economic-development plans.

In accordance with EDA's policy and to gain valuable participation at the local level, the 2005 CEDS Project Proposal process is meant to solicit input from local governments on economic-development interests, identify viable economic-development projects and initiatives for the state, and develop a Delaware Project Priority List within the final CEDS report that will be submitted by DEDO to the EDA. IPA has sent each Delaware municipality a 2005 CEDS Project Proposal packet that includes a cover letter, Project Proposal Form, and Instructions via U.S. mail. The CEDS Project Proposal form can also be downloaded at www.state.de.us/dedo/ceds/proposal/project_proposal_form.pdf and the instructions at www.state.de.us/dedo/ceds/proposal/project_proposal_instr.pdf.

The deadline for submitting the CEDS Project Proposal form to IPA is **4 p.m. Friday, Nov. 4, 2005**. IPA is available to address questions or provide assistance in completing the proposal form.

Delaware local government officials are welcome to attend all CEDS committee meetings, which are open to the public. For more information on CEDS, see the Delaware CEDS website—www.state.de.us/dedo/ceds/index.shtml.

Planning Services

continued from page 1

State Population Data and Projections

According to the 2005 Annual Population Projections series approved by the Delaware Population Consortium on October 11, 2005, Delaware's population is expected to reach just over 1.035 million by 2030. This newly released data provides detailed 30-year population and employment projections for the state, the three counties, and the cities of Dover, Newark, and Wilmington. Copies of the Consortium's population projections report and related data tables can be reviewed online at www.state.de.us/planning/information/dpc_projections.shtml.

Update on the PLUS Process

An updated set of forms for use with the Preliminary Land Use Service (PLUS) review process has been posted on the Office of State Planning Coordination's PLUS webpage (www.state.de.us/planning/plus/plus.shtml). The updates include new forms for use by municipalities when seeking a PLUS review of a comprehensive plan, plan amendment, or ordinance. The application form for the review of development projects has also been updated.

Publication Team

Jerome R. Lewis, Ph.D. *Director, Institute for Public Administration (IPA)*

George C. Wright, Jr. *Executive Director, Delaware League of Local Governments (DLLG)*

Julia O'Hanlon *IPA Policy Specialist and DLLG Executive Assistant*

Mark Deshon *IPA Policy Specialist*

Alyson Gross *IPA Research Assistant and DLLG Liaison*

For more information, contact Julia O'Hanlon by phone (302-831-6224) or email (jusmith@udel.edu). Access the Delaware League of Local Governments Directory at www.ipa.udel.edu/localgovt/dllg/.