Municipal Clerks Certificate Training Program

A 40-hour program consisting of six Friday sessions

Course Topics (*MMC topics) Include...

- Leadership, Organization and Management*
- Municipal Transportation Challenges
- Election Management and Administration
- Stress Management*
- Perfecting Your Public Speaking Skills*
- Planning Your Community’s Future
- Collaborating with Police Jurisdictions*
- Current Legal Issues Impacting Municipalities*
- Media Relations*
- Strengthening Your Digital Footprint*
- Knowledge Management*
- Grant Writing
- Harassment in the Workplace*
- Accounting and Budgeting for Municipalities*
- Auditing Management*
- Sustainable Water Management
- Homeland Security and Your Town*

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The International Institute of Municipal Clerks recognizes this program for CMC and MMC certification.

Register for this event online at www.ipa.udel.edu/events.html

Interested in taking these courses for MMC certification credits? Contact Fran Fletcher at franf@udel.edu.